

CITY OF RIVERBANK
SENIOR MAINTENANCE WORKER

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

DEFINITION:

Under general supervision, leads and participates in the operation of heavy equipment; performs the full array of duties assigned to classes in the Maintenance Worker series, including skilled work in streets, sidewalks, sewers, storm drains, graffiti removal, traffic signs, and the operation of heavy equipment needed to perform the assigned duties; demonstrates a full understanding of all applicable policies, procedures, and work methods associated with assigned duties; performs other related duties as required.

DISTINGUISHING CHARACTERISTICS:

The **Senior Maintenance Worker** is the advanced journey class in the Maintenance Worker series. The incumbent performs the more complex maintenance duties, including operating heavy equipment needed to perform a full range of duties related to streets, sewers, and storm drains. This classification differs from the next higher classification of Public Works Supervisor in that the latter has overall supervisory responsibility for the Streets, Storm Drains, and Sewer divisions of the Public Works Department.

SUPERVISION RECEIVED/EXERCISED:

Receives general supervision from the Public Works Supervisor. Exercises functional, technical, and lead supervision over lower level Maintenance Workers.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

- Leads, reviews, assigns and performs the work of staff engaged in the construction, maintenance, or repair of streets, sewers, and storm drains, curbs, gutters and sidewalks; develops and implements crew assignments; inspects and reviews work methods and performance and quality of work performed; assumes responsibility for the more difficult and complex tasks.
- Oversees and operates trucks, loaders, backhoes, and other light and heavy duty maintenance and construction equipment on construction sites; operates a variety of hand and power tools; inspects tools and equipment for safety and mechanical defects; assists with City sponsored functions; works with a variety of outside contractors; responds to after hours call-outs as assigned.
- Leads construction and maintenance crews in the full variety of associated projects, assignments and duties; operates or directs others in the operation of light to heavy power-driven equipment if needed.
- Demonstrates a full understanding of applicable policies, procedures, and work methods associated with assigned duties; may provide training to lower level personnel; responds to questions and concerns from the general public; provides customer services and information, as is appropriate, and resolves public service complaints.

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- **When assigned to Streets:** Performs concrete, sidewalk, curb, gutter, and ramp installation and repair; performs temporary and permanent pothole repairs, crack sealing and patching, and all street repairs; lays asphalt; operates concrete saw to prepare cuts for repairs or encroachments; clears roadside and other City properties by cutting brush, raking, and hoeing; oversees and performs removal, repairs, or fabrication of street signs; uses sand blast equipment; paints facilities to remove graffiti; repaints surfaces to restore finishes; performs traffic striping and painting; paints traffic legends and curbs; paints other public facilities and equipment as assigned; installs, removes, and repairs guard rails and barricades; performs traffic control; repairs or installs regulatory signs; performs street sweeping.
- **When assigned to Sewer:** Performs installation or repair of sewer lines; unplugs sewer lines as needed; removes and cleans sewer pumps; sends pumps for repair or replaces as needed; operates tools and equipment necessary for removing asphalt and concrete in the performance or sewer installation or repair; performs traffic control.
- **When assigned to Storm Drains:** Performs installation or repair of storm drain lines; cleans/clears storm drains and catch basins; checks storm drain ponds, pumps, and monitoring system for normal operation; prevents flooding of storm drains as needed; operates tools and equipment necessary for removing asphalt and concrete in the performance or storm drain installation or repair; performs traffic control.
- Assists other Public Works divisions when required; answers emergency calls from the public and other agencies taking appropriate action.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, City management and staff, and the public.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS:

Position requires sitting, standing, walking on level and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting work and operating assigned equipment. The need to lift, carry, and push tools, equipment, and supplies weighing 75 pounds or more is also required. Additionally, the incumbent in this outdoor position works in all weather conditions, including wet, hot, and cold. The incumbent may use chemicals, which may expose the employee to fumes, dust, and air contaminants, and be exposed to mechanical and electrical hazards. The nature of the work also requires the incumbent to climb ladders, work at heights over 10 feet, use power and noise producing tools and equipment, drive motorized vehicles and heavy equipment, and work in heavy vehicle traffic conditions. The incumbent may be required to respond to after hours emergency call-outs and perform routine standby duties.

Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

QUALIFICATIONS: *(The following are minimal qualifications necessary for entry into the classification.)*

Education and/or Experience:

Any combination of education and experience that has provided the knowledge, skills, and abilities necessary for a **Senior Maintenance Worker**. A typical way of obtaining the required

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qualifications is to possess the equivalent of three years of responsible experience in street, storm drain or sewer maintenance work with a minimum of two years at the journey level similar to that of a Maintenance Worker II in the City of Riverbank, and a high school diploma or equivalent.

License/Certificate:

Possession of, or ability to obtain, a valid class B California driver's license.

KNOWLEDGE/ABILITIES/SKILLS: *(The following are a representative sample of the KAS's necessary to perform essential duties of the position.)*

Knowledge of:

Modern practices, techniques, and materials used in maintenance, construction, mechanics, and repair of streets, sidewalks, and storm drains; construction project management; operational characteristics of standard construction and maintenance materials, tools, and equipment; traffic control methods and regulations; safety requirements for operation of trucks and other equipment; applicable federal, state, and local laws, codes, and regulations; methods and techniques of scheduling work assignments; basic principles of mathematics and record keeping; occupational hazards and standard safety practices.

Ability to:

Lead and perform construction and maintenance crews in the full variety of associated projects, assignments, and duties; perform maintenance, repair, and installation of asphalt, signs, concrete, and drainage systems; operate a variety of tools and equipment used in maintenance and construction; operate hand and power tools competently and safely; understand and follow verbal and written instructions; lead, and train assigned staff; deal tactfully with the public; respond to after hours call-outs as assigned; interpret, explain, and apply applicable laws, codes, and regulations; work independently and as part of a team; make sound decisions within established guidelines; follow written and oral directions; observe safety principles and work in a safe manner; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships.

Skill to:

Safely and effectively operate a variety of maintenance equipment, tools, and materials.